

UWSP Assessment Academy

Planning Worksheet

Complete the following worksheet as a group to help guide your work plan.

Developing Program Learning Outcomes

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| <p>1. Who needs to be involved?</p> <p>[the whole department, a committee, special subgroup, etc.]</p> | |
| <p>2. What existing resources could we draw from?</p> <p>[guiding documents, professional standards, current outcomes, etc.]</p> | |
| <p>3. What process will we use? Outline the steps needed and who will take responsibility for tasks.</p> <p>[review of existing documents, brainstorming session(s), facilitated discussion, etc.]</p> | |
| <p>4. When will this happen? Where and in what context?</p> | |
| <p>5. What is the timeline? Outline the timeline of events between now and March 12.</p> <p>[How much time will be needed for each part of the process or task?]</p> | |